



**MENTAL HEALTH  
AND LEARNING DISABILITY SUB GROUP**



**Thursday, 10 June 2010**

**The Parish Boardroom  
Beverley Minster Parish Centre**

**MINUTES**

		<b>Action</b>
<b>1. Apologies:</b>	A Rowlands, M Whitlock, L Beecroft	
<b>Present:</b>	J Turner, R Marsden, S Whitton (Chair), Sally Browne, Adrian Barnes-White, Julia Bugg (Note taker)	
<b>2. Minutes of previous meeting:</b>	Minutes of the meeting of 13.05.2010 were accepted as a true record, following minor amendments by RM and MW's suggestions that the minutes be expanded to ensure 'meaningful' to all. Agreed that attendees continue to be referred to by their initials as previously agreed.	<b>JB</b>
<b>Matters Arising:</b>	8. David Ripley – Actioned, awaiting instruction from Jane Fenwick as to whether it is acceptable for him to attend a meeting. Follow up and invite DR to Forum.	<b>JB</b>
	10. Philip Ware – Actioned, Newsletter piece received, ensure forwarded for inclusion in next newsletter.	<b>JB</b>
<b>3. Public Forum:</b>	Discussion took place regarding the Forum, attendees and format. JT and JB gave details of the personnel who would be attending and the format the Forum is to take. Confirmed attendees: Mike Cheesman (Senior Service Manager (Adult)) H NHS FT, Fran Ashton (Operational Service Manager) ERYC Provider Team, Dawn Houston (Team Leader), Derek Newton. Also that Peter Choules and Dave Knapp from the H NHS FT have been invited but are unable to attend due to other commitments. Confirmed that a panel will answer questions but that only one person will present. This will be followed by discussion groups. Each table to be given a	<p style="text-align: right;"><b>JB</b></p> <p style="text-align: right;">Create question list.</p> <p style="text-align: right;">Ensure presentation brief is forwarded to SW and RM.</p> <p style="text-align: right;"><b>ALL</b> Ideas for questions to JB.</p>

set of questions to work through and give feedback, at each table will be approximately 8 people with a facilitator, professional and note taker.

JB requested that the MHLD Sub Group develop a set of questions along with the Care in the Community Sub Group to use. Discussion took place and a set of questions were provided to JB for 'typing up'.

RM requested that she SW be kept up-to-date as they have a major input in the event. RM hopes to attend, though there is still an issue with another event on the same date. JB informed the meeting that contingency plans are in place in the event of RM's absence.

RM and SW would like to be given a copy of MC's brief for the event as they want to ensure that the information being given is 'real', relevant to East Yorks and specifically the east coast.

**JB**  
Source presentation and distribute.

RM requested that the presentation given to the Overview and Scrutiny Group be sourced and copied to all members.

**4. Proposed Project: Crisis Resolution Home Treatment Team**

The draft version of the survey was presented to the group. Following discussion, a number of amendments were made.

**JB**  
Update document and distribute.

Chair informed group that Dave Knapp (H NHS FT) had been contacted regarding the survey and his reply was read to the meeting. His reply outlined his understanding of issues outlined in our draft supporting document and the Trust's plans for customer surveys in 2010/11. Some anomalies need to be addressed and some of this response contradicts his own email of Feb 2010 and Marie Donkin's report. Chair and RM to meet with DK as a matter of urgency. Chair to provide JB with dates when she is available so that JB may write to DK in order to arrange this.

**SW**  
Provide JB with dates for meeting.

**JB**  
Letter to DK to arrange a meeting.

Following meeting with DK to

**5. Forum:**

Users and carers also to be invited and to encourage presenters to stay all day.

**SO/ JB**

6. **Recruitment:** Forum may bring in new members and request MHT press our case to their members.
- Article for the NHT People magazine check the deadline for this month as we may be able to get the article in this month's edition. **JB**
7. **Proposed Project: Crisis Resolution Home Treatment Team** Chair explained background and why we are undertaking this survey. Chair presented 'What We Want' document for discussion. Suggestions to JB for amendment, copy to those nor present for their input. **JB**
- Must now meet with Crisis Resolution Team to progress further. Meeting to be arranged. **All**
- Survey questionnaire – AR/AN have produced a draft, which was distributed to the group. AR has some alteration which will go straight to JB. All present to review and inform JB of alterations. JB to amend document. **JB**
8. **Learning Disability Partnership Board:** AB-W presented at this meeting so gave verbal report to the group. Transport and Staying Safe main topics – 3 year plan, basically looking to identify gaps/issues and feedback.
- Hard copy of Mental Health LD Strategy for Disabled to be located and distributed to group. **JB**
9. **Patient Carer Strategy:** Chair to create report for distribution. **SW**
10. **Dementia Strategy:** The remit is Older People and Dementia Strategy and at this meeting dementia was not discussed.
11. **AOB:** **11.1 Enter and View** discussed, need to identify a list of places to visit. Chair undertaken one E & V on behalf of the Care in the Community group and the establishment was occupied totally by dementia patients.
- Produce a list of suitable places to visit from CQC's Directory of Care Services in ERYC. **JB**

Add to E & V training list – MW, AB-W, SB. **JB**

**11.2 PALS** – are there any issues we need to address?

**11.3 Video from Peter Choules** – still outstanding as awaiting release of final version.

**11.4 HANA** – SB to keep us up-to-date. **SB**

**11.5 Information Available** – Additional Agenda item to be added to all meetings for the distribution of information, which has been made available to host or others. **JB**

**11.6 Mental Health Glossary** – to be located and distributed to group. **JB**

**Details of Next Meeting:** 10 June 2010, location to be decided.

**Meeting Closed:** 12 noon.